

# Terms and Conditions

## of the Gedney Hill and Shepeau Stow PTFA Sealed bid auction.

### 1. Auction Item

500 litres of Heating Oil from Goff Petroleum including delivery.

### 2. Sealed Bid

- a. Bids must contain the Name, address and contact number of the person submitting the bid and the amount stated clearly for the bid to be valid.
- b. Bidders must be over 18 (by Sunday 10<sup>th</sup> July 2022).
- c. Bids must be in a sealed envelope. No details of bidder or amount to be displayed externally on the envelope.
- d. All bids are formal offers and once accepted, it is a contract to purchase the oil with the proceeds going directly to the PTFA (charity registration 1096109).
- e. To be handed in to reception at either Gedney Hill C of E Primary School or Shepeau Stow Primary School before 1200 on Friday 8<sup>th</sup> July 2022. Or handed to Katie Brook (Chair of PTFA) or Liz Wilkes (committee member) on Sunday 10<sup>th</sup> July at the School Fete at Gedney Hill between 1200-1330.
- f. No bids will be accepted after 1330 on Sunday 10<sup>th</sup> July 2022.
- g. By submitting a bid, you are acknowledging that you adhere to the terms and conditions listed here.

### 3. Winner

- a. The winner will be the person who submitted the highest sealed bid as of 1330 on Sunday 10<sup>th</sup> July 2022
- b. In the event of a draw, these parties will be contacted and asked to re-submit a new sealed bid. This 'new' bid then becomes their official bid. This amount will be the money to be paid, if they have the highest amount.
- c. Details of the second and third highest bids will be retained in case there is a problem with the winning bid. If this occurs, it will then be offered to the next highest bidder for the amount they submitted.
- d. The auction is open to anyone (over the age of 18) excluding the 2 members of the PTFA mentioned above.
- e. All bids will be retained for 14 days after the auction has ended (for the purpose of validity of the auction only) and then will be destroyed after this time via confidential waste. Your details will not be retained by the PTFA after this date.
- f. The winning bidder will be announced at 1500 on Sunday 10<sup>th</sup> July at the School Fete being held at Gedney Hill C of E Primary School.
- g. Payment must be via BACS to PTFA within 7 days of being notified (if the winning bidder is not in attendance at the time of the announcement, they will be contacted later the same day).

### 4. Delivery

- a. The PTFA will notify Goff Petroleum after the payment has been received and Goff Petroleum will contact the bidder to arrange a delivery date.
- b. Should any problems with delivery occur please liaise with "Goff Petroleum"
- c. In the unlikely event Goff Petroleum are unable to proceed with the order, due to company closure or dissolution, the PTFA will refund the amount within a timely manner.