



Shepeau Stow and Gedney Hill CofE Primary Schools Federation

How we use your personal information at The Shepeau Stow Primary and Gedney Hill C of E Primary Schools Federation.

About Us

The Shepeau Stow Primary and Gedney Hill C of E Primary Schools Federation is known as the "Controller" of the personal data that we collect about you and your children. We process and hold your information in order to provide the public service of education.

Your Rights

You have a number of rights which relate to your personal data.

You are entitled to request access to any personal data we hold about you and you can also request a copy.

Where we are relying on your consent to process your personal data you are entitled to withdraw your consent at any time.

You can also request that we correct any personal data we hold about you that you believe is inaccurate; erase your personal data; stop processing all or some of it and that automated decisions are made by a person.

We are obliged to consider and respond to any such request within one calendar month.

Further Information

If you wish to make a request or make a complaint about how we have handled your personal data please contact:

The Data Protection Officer: Joe Lee

Email: DPO@ark.me.uk

Alternatively, you can contact the school by writing to:

Shepeau Stow Primary School, Dowsdale Bank, Shepeau Stow, Spalding, Lincolnshire PE12 0TX

Or

Gedney Hill C of E Primary School, North Road, Gedney Hill, Spalding, Lincolnshire PE12 0NL

Telephone 01406 330395 (Shepeau Stow) 01406 330258 (Gedney Hill)

Email: enquiries@shepeaustow.lincs.sch.uk or enquiries@gedney-hill.lincs.sch.uk

Our full Privacy Notice and policy can be found on our website

<http://shepeaustowschool.co.uk/content/privacy-policy-and-privacy-notice>

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law you can complain to the Information Commissioner's Office (ICO) www.ico.org.uk